



# L I C E N S I N G S U B - C O M M I T T E E A

Monday, 3 July 2023 at 7.00 pm

Until further notice, all Licensing Sub-Committees  
will be held remotely

Livestream link - <https://youtube.com/live/ZYurkKFx6F8>

Backup link - <https://youtube.com/live/xqZdOrw6Af4>

Members of the Committee:

Councillor Sem Moema, Councillor Joe Walker, and Councillor Penny  
Wrout

**Ian Williams**  
**Acting Chief Executive**  
**Published on: 23 June 2023**  
[www.hackney.gov.uk](http://www.hackney.gov.uk)

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# Licensing Sub-Committee A

**Monday, 3 July 2023**

## **Order of Business**

**1 Election of Chair**

**2 Apologies for Absence**

**3 Declarations of Interest**

Members are invited to consider the guidance which accompanies this agenda and make declarations as appropriate.

**4 Minutes of the Previous Meeting**

**5 Licensing Sub-Committee Hearing Procedure** (Pages 13 - 16)

**6 Premises Licence Application - Lock Studios, Springfield House, 5 Tyssen Street,, E8 2LZ** (Pages 17 - 52)

**7 Application for a Review of Premises Licence -Y ours London, Basement and GroundFloor, 54-56 Scrutton Street , EC2A 4PH** (Pages 53 - 88)

**8 Temporary Event Notices - Standing Item**

## **Licensing Sub-Committee Hearings**

This guide details the procedure for Licensing Sub-Committee hearings under the Licensing Act 2003. Whilst this will be used in most cases, the procedure will be altered in exceptional circumstances and when for example Personal Licences, Temporary Event Notices and Reviews are considered.

Until further notice, all Licensing Sub-Committee Hearings will be held remotely using the Google Meets platform. Licensing Sub-Committee Hearings are public meetings that are live-streamed. Hearings are available to be viewed by the public online.

### **A Licensing Sub-Committee will be held if:**

- The applicant has applied for a Premises Licence, Provisional Statement, Club Premises Certificate or expressed their intention to vary their existing licence/certificate and has advertised this in a local newspaper and displayed a distinctive blue notice at the premises, following which representations have been made by a Responsible Authority or Other Person/s.
- A Review has been requested by a Responsible Authority or Other Person/s and the Review has been advertised by displaying a distinctive blue notice at the premises and also at the Council's office and website.
- An application is made to transfer a Premises Licence or for interim authority and the Police have issued an objection
- The applicant has made a Personal Licence application and the Police have objected to the Licence being granted.
- A Temporary Event Notice has been given and the Police and/or those in the Council that exercise environmental health functions have issued an objection.

### **Prior to your item being heard:**

- The Licensing team upon receiving representations will form a view as to whether the representations are irrelevant, frivolous, vexatious or for review applications; repetitious.
- The Licensing team would have provided written notice to all parties in advance of the hearing and would have responded to any request relating to personal details being removed from the agenda.

If you do not believe this to have happened, please contact the Licensing Service on 020 8356 4970 or email [licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk) as soon as possible. For further information on the application process, please see the guidance notes at [www.hackney.gov.uk/licensing](http://www.hackney.gov.uk/licensing).

## **Making decisions on the items being heard:**

Hearings will normally be held in public unless the Sub-Committee believe it not to be in the public interest to do so. Although the Chair will try to make the proceedings as informal as possible, these hearings are of a quasi-judicial nature, and the rules of natural justice shall apply.

Only those Responsible Authorities and Other Persons who have made a relevant representation in writing at the consultation stage **can register to speak at a subsequent hearing**. Applicants, Other Persons and Responsible Authorities will all be given a fair opportunity to put their case and the Sub-Committee will take these representations into account when making their decision. The Sub-Committee may still make a decision on any matter even if any party fails to attend the hearing. However, in these circumstances, it will only be that party's written representation that may be taken into account.

For new applications relating to Premises Licences and Club Premises Certificates, Members can grant with additional conditions attached to the licence, exclude any licensable activities, refuse a Designated Premises Supervisor (DPS) if appropriate or reject the application.

Members when making decisions on variation applications regarding a Premises Licence or Club Premises Certificate, can modify (add, delete or amend) conditions on the licence or reject the application in whole or part. Members will be considering the request for a variation and the impact that this may have. Therefore, representations should be focused on the impact of the variation, although concerns relating to the existing terms of the licence may be relevant in considering the track record of the applicant. However, Members may consider other issues which relate to the promotion of the licensing objectives, although only if it is reasonable and proportionate to do so.

For Provisional Statements, Members can consider any steps that are necessary having regard to the representations made in order to ensure the licensing objectives are not undermined.

Members when deciding a Review application can modify (add, delete or amend) the conditions of the licence, exclude any licensable activities, remove a DPS if appropriate, suspend the licence/certificate for up to 3 months or revoke the licence/certificate completely.

For transfer of Premises Licences, interim authority requests and Personal Licence applications Members can only refuse or grant the application.

Members when deciding on an objection made against a Temporary Event Notice (TEN) will determine whether or not to issue a Counter Notice, which if issued will prevent the proposed event from proceeding. If a TEN has been given for a premises that already has a licence/certificate, Members may impose any of those conditions from the existing licence/certificate to the TEN.

### **Before the meeting starts:**

The Sub-Committee Members are requested to report for business no more than half an hour before the meeting starts to deal with any administrative/procedural issues. This will allow Members to consider;

- the appointment for any substitutes if required
- the appointment of the chair
- any procedural issues
- obtain the list of attendees
- late documents delivered prior to the meeting and to ensure all the paperwork is in order

The Sub-Committee will not be considering any of the actual points raised within the Report itself and no Responsible Authority or Other Person/s shall be present when the Sub-Committee deal with the above issues.

### **Attending the hearing that concerns you:**

All Applicants, Other Persons and Responsible Authorities involved will be informed in writing of the date and time that their application will be considered by the Licensing Sub-Committee. Please contact the Licensing Service on 020 8356 4970 or email [licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk) to confirm whether you wish to attend and/or register to speak at the Sub-Committee hearing or if you wish for someone else to speak on your behalf. If you are unable to attend, the application may be heard in your absence.

All parties should arrive promptly at the outset of the scheduled meeting regardless of when the item is listed to be heard on the agenda.

Please contact the Licensing Service for advice within 4 working days from the date on the notice letter if any of the following apply;

- you have special requirements to help make your representation, because of a disability or you need a translator for example
- you wish to supply additional [documentary] information such as photographs and videos/DVDs

Please note that if you wish to provide additional relevant information, this should be given at least **5 working days** before the hearing. Any additional information provided once the hearing has started will only be accepted if all parties agree. Please note that the use of videos/DVDs is at the Sub-Committee's discretion – requests to show these should be made in advance to the Committee Officer.

### **Timings**

In most cases the application will last no longer than 1 hour, and the times to be allocated to each section are shown on the relevant hearing procedure. If you think that your evidence is likely to exceed this time period, please let the Licensing Service know **within 4 working days of the date on the notice letter** and the Sub-

Committee will be advised. If your request is agreed, all parties will also be granted the same extension of time.

### **Lobbying of Councillors**

If a person or an organisation wants to make a representation to the Licensing Sub-Committee, they must **NOT** contact Sub-Committee Members directly. Licensing Sub-Committee Members have to retain an open mind on any application and determine it on its merits. Members cannot be in anyway biased towards a party. Therefore, if a Member of the Sub-Committee has had any prior involvement they must ensure that they come to the hearing with an open mind.

Local ward councillors may be able to speak on behalf of objectors if requested to do so, provided that if they have a disclosable pecuniary interest (further information provided below) they leave the meeting room when the application is being considered unless they have been granted dispensation.

### **Reports**

Agendas and Reports for Licensing Sub-Committees are published on the Council's website ([www.hackney.gov.uk](http://www.hackney.gov.uk)) 5 working days before the hearing takes place. Copies are also available by contacting Governance Services on 0208 356 3578 or email [governance@hackney.gov.uk](mailto:governance@hackney.gov.uk). Copies of applications together with the detail of any objections will be included in the report.

### **Appeals**

Applicants or any party to the hearing can appeal against the decision made by the Sub-Committee. The appeal to the Thames Magistrates Court must be made within 21 days of the decision being sent formally in writing. However, TEN's have the added restriction that no appeals can be made later than 5 working days before the event is scheduled to take place.

### **Withdrawal of an Item or Cancellation of a Hearing**

An item may be withdrawn from the agenda of a Licensing Sub-Committee meeting at short notice due to the withdrawal or resolution of the representations or objections to an application or notice. A hearing by the Licensing Sub-Committee may therefore be cancelled at short notice if there are no substantive items remaining on the agenda.

As much advance notice as is practicable of the withdrawal of an item on the agenda or cancellation of a meeting of the Licensing Sub-Committee will be provided on the Council's website but please note that this might be as little as a few hours before the hearing if the applicant chooses to leave it that late to satisfactorily address any representation or objection giving rise to the need for a hearing.

## Contacts

If you have a query about Licensing Sub-Committee procedures and protocols then please contact Governance Services: [governance@hackney.gov.uk](mailto:governance@hackney.gov.uk)

.If your query relates general licensing matters or to specific applications then you are advised to speak to the Licensing Service. They can be contacted at:

Telephone: 020 8356 4970

E-mail: [licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk)

## Relevant Extracts from Hackney's Statement of Licensing Policy

Below are relevant extracts from the Statement of Licensing Policy 2018.

### LP1 General Principles

The Council expects applicants to demonstrate:

- a) That they have an understanding of the nature of the locality in which the premises are located and that this has been taken into consideration whilst preparing the operating schedule.
- b) Where the application is for evening and night-time activity, that the proposal reflects the Council's aspiration to diversify the offer, whilst at the same time promoting the licensing objectives.

### LP2 Licensing Objectives

**Prevention of Crime and Disorder** Whether the proposal includes satisfactory measures to mitigate any risk of the proposed operation making an unacceptable contribution to levels of crime and disorder in the locality.

**Public Safety** Whether the necessary and satisfactory risk assessments have been undertaken, the management procedures put in place and the relevant certification produced to demonstrate that the public will be kept safe both within and in close proximity to the premises.

**Prevention of Public Nuisance** Whether the applicant has addressed the potential for nuisance arising from the characteristics and style of the proposed activity and identified the appropriate steps to reduce the risk of public nuisance occurring.

**Protection of Children from Harm** Whether the applicant has identified and addressed any risks with the aim of protecting children from harm when on the premises or in close proximity to the premises.

### LP3 Core Hours

Hours for licensable activity will generally be authorised, subject to demonstrating LP 1 and LP2, as follows:

- Monday to Thursday 08:00 to 23:00
- Friday and Saturday 08:00 to 00:00
- Sunday 10:00 to 22:30

Hours may be more restrictive depending on the character of the area and if the individual circumstances require it.

Later hours may be considered where the applicant has identified any risk that may undermine the promotion of the licensing objectives and has put in place robust measures to mitigate those risks. *It should be noted that this policy does not apply to*



*those who are making an application within a special policy area (see section 3) unless they have been able to demonstrate that the proposed activity or operation of the premises will not add to the cumulative impact that is already being experienced.*

#### **LP4 Off' Sales of Alcohol**

Hours for the supply of alcohol will generally be restricted to between 08:00 and 23:00.

#### **LP5 Planning Status**

Licence applications should normally be from premises where:

- a) The activity to be authorised by the licence is a lawful planning use or is a deemed permitted development pursuant to the General Permitted Development Order (1995) as amended.
- b) The hours sought do not exceed those authorised by any planning permission.

The Licensing Authority may take into account the lack of planning permission or an established lawful use in deciding whether there is likely to be any harm to the licensing objectives.

#### **LP6 External Areas and Outdoor Events**

The Licensing Authority will normally restrict external areas and outdoor activity to between 08:00 and 22:00 unless the applicant can demonstrate that comprehensive control measures have been implemented that ensure the promotion of the licensing objectives, in particular the public nuisance objective. Notwithstanding any proposed control measures, the Licensing Authority may restrict the hours and/or activity even further.

#### **LP7 Minor Variations**

The Council expects applications to be made in the following circumstances only:

- Small changes in the layout/structure of the premises
- The addition of voluntary/agreed conditions
- Removal of conditions that are dated and have no impact on the operation of the premises
- Reduction of hours for any licensable activity

#### **LP8 Temporary Event Notices**

When considering an objection to a TEN the Council will:

- Expect that any existing conditions will be maintained (where relevant) in circumstances where an event is to take place at a premises that has an existing authorisation.
- Assess any history of complaints as a result of licensable activity that may or may not have been authorised by a TEN.
- Consider the track record of the premises user

- Consider any other control measures proposed to mitigate the objection

### **LP9 Personal Licences**

- (a) The Council will consider whether a refusal of the licence is appropriate for the promotion of the crime prevention objective and will consider the:
- (i) Seriousness and relevance of any conviction(s) (ii) The period that has elapsed since committing the offence(s) (iii) Any mitigating circumstances that assist in demonstrating that the crime prevention objective will not be undermined.

### **LP10 Special Policy Areas – Dalston and Shoreditch**

It is the Council's policy that where a relevant representation is made to any application within the area of the Dalston SPA or Shoreditch SPA, the applicant will need to demonstrate that the proposed activity and the operation of the premises will not add to the cumulative impact that is currently being experienced in these areas.

This policy is to be strictly applied.

It should also be noted that the;

- quality and track record of the management;
- good character of the applicant; and
- extent of any variation sought

May not be in itself sufficient. It should be noted that *if an applicant can demonstrate that they will not add to the cumulative impact in their operating schedule and at any hearing, then the Core Hours Policy within LP3 will apply.*

### **LP11 Cumulative Impact – General**

The Council will give due regard to any relevant representations received where concerns are raised and supported around the negative cumulative impact the proposed application has on one or more of the licensing objectives.

## Advice to Members on Declaring Interests

If you require advice on declarations of interests, this can be obtained from:

- The Monitoring Officer;
- The Deputy Monitoring Officer; or
- The legal adviser to the meeting.

It is recommended that any advice be sought in advance of, rather than at, the meeting.

### Disclosable Pecuniary Interests (DPIs)

You will have a Disclosable Pecuniary Interest (\*DPI) if it:

- Relates to your employment, sponsorship, contracts as well as wider financial interests and assets including land, property, licenses and corporate tenancies.
- Relates to an interest which you have registered in that part of the Register of Interests form relating to DPIs as being an interest of you, your spouse or civil partner, or anyone living with you as if they were your spouse or civil partner.
- Relates to an interest which should be registered in that part of the Register of Interests form relating to DPIs, but you have not yet done so.

If you are present at any meeting of the Council and you have a DPI relating to any business that will be considered at the meeting, you **must**:

- Not seek to improperly influence decision-making on that matter;
- Make a verbal declaration of the existence and nature of the DPI at or before the consideration of the item of business or as soon as the interest becomes apparent; and
- Leave the room whilst the matter is under consideration

You **must not**:

- Participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business; or
- Participate in any vote or further vote taken on the matter at the meeting.

If you have obtained a dispensation from the Monitoring Officer or Standards Committee prior to the matter being considered, then you should make a verbal declaration of the existence and nature of the DPI and that you have obtained a dispensation. The dispensation granted will explain the extent to which you are able to participate.

### Other Registrable Interests

You will have an 'Other Registrable Interest' (ORI) in a matter if it

- Relates to appointments made by the authority to any outside bodies, membership of: charities, trade unions, lobbying or campaign groups, voluntary organisations in the borough or governorships at any educational institution within the borough.
- Relates to an interest which you have registered in that part of the Register of Interests form relating to ORIs as being an interest of you, your spouse or civil partner, or anyone living with you as if they were your spouse or civil partner; or
- Relates to an interest which should be registered in that part of the Register of Interests form relating to ORIs, but you have not yet done so.

Where a matter arises at any meeting of the Council which affects a body or organisation you have named in that part of the Register of Interests Form relating to ORIs, **you must** make a verbal declaration of the existence and nature of the DPI at or before the consideration of the item of business or as soon as the interest becomes apparent. **You may** speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

### **Disclosure of Other Interests**

Where a matter arises at any meeting of the Council which **directly relates** to your financial interest or well-being or a financial interest or well-being of a relative or close associate, you **must** disclose the interest. **You may** speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Where a matter arises at any meeting of the Council which **affects** your financial interest or well-being, or a financial interest or well-being of a relative or close associate to a greater extent than it affects the financial interest or wellbeing of the majority of inhabitants of the ward affected by the decision and a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest, you **must** declare the interest. You **may** only speak on the matter if members of the public are able to speak. Otherwise you must not take part in any discussion or voting on the matter and must not remain in the room unless you have been granted a dispensation.

In all cases, where the Monitoring Officer has agreed that the interest in question is a **sensitive interest**, you do not have to disclose the nature of the interest itself.

# Agenda Item 5

Licensing Sub-Committee hearings, under the Licensing Act 2003 & Local Government (Miscellaneous Provisions) Act 1982 – Type A [Re; Premises Licence, Club Premises Certificate, Provisional Statement & Sex Establishment Licence]

<p><b>Step 1</b> <b>Appointment of Chair and introduction</b></p>	<p>The Sub-Committee will appointment a Chair.</p> <p>The Chair will introduce the Sub-Committee, announce the item, and establish the identity of those taking part.</p> <p>The Sub-Committee will consider any requests to depart from normal procedure, such as holding a private session if it is considered to be in the public interest to do so or if a deferral/adjournment is requested for the item.</p> <p>The Chair (or Legal Adviser if asked by the Chair) will briefly outline how the hearing will proceed. However, Members may seek clarification on any issue raised during the hearing if required and if requested.</p>	<p>5 minutes</p>
<p><b>Step 2</b> <b>Licensing Officer</b></p>	<p>The Licensing Officer will outline the report.</p>	<p>5 minutes</p>
<p><b>Step 3</b> <b>Applicant's Case</b></p>	<p>The Applicant will present their case in support of their application.</p>	<p>5 minutes</p>
<p><b>Step 4</b> <b>Responsible Authorities' Case</b></p>	<p>The Chair will invite the relevant Responsible Authorities in attendance to highlight their reasons for objecting to the application as contained within the report.</p>	<p>5 minutes each</p>
<p><b>Step 5</b> <b>Other Persons' Case</b></p>	<p>The Chair will invite the Other Persons in attendance to present their case, highlighting their reasons for objecting or supporting the application as contained in their written submissions.</p>	<p>5 minutes each</p>
<p><b>Step 6</b> <b>Discussion</b></p>	<p>The Chair will structure and lead a discussion on the information presented enabling Sub-Committee Members to clarify any points raised and ask questions if necessary.</p>	<p>15 minutes</p>
<p><b>Step 7</b> <b>Closing remarks</b></p>	<p>The Chair will ask Responsible Authorities, Other Persons, Applicants and the Licensing Officer if they have any final comments to make. These comments can <u>only</u> be in relation to issues raised during the discussion. These remarks should be brief.</p>	<p>10 minutes</p>
<p><b>Step 8 - Final clarification</b></p>	<p>Licensing Sub-Committee Members will have a final opportunity to seek clarification on any points raised, following which the Chair will conclude the discussion.</p>	<p>5 minutes</p>
<p><b>Step 9</b> <b>Consideration</b></p>	<p>The Sub-Committee will normally withdraw to consider the evidence that has been presented to them with the Committee Officer and Legal Adviser in order that the Sub-Committee can reach a decision and obtain legal advice if required.</p> <p>The Legal Adviser will repeat any legal advice given to Members upon returning to the public hearing.</p> <p>In simple cases the Sub-Committee may not consider it necessary to retire.</p>	<p>10 minutes</p>
<p><b>Step 10</b> <b>Chair announces the decision</b></p>	<p>The Sub-Committee will return and the Chair will announce the decision. Reasons for their decision will be given, if appropriate.</p> <p>The Licensing Officer will draw attention to any restrictions which will affect the running of the premises and provide a written record of the decision, which will be sent to the applicant.</p>	<p>5 minutes</p>

The Council's procedure rules are also incorporated into these hearing procedures in so far as it does not conflict the procedures as set out above. The Licensing Hearing Regulations can also be viewed by following the link below – <http://www.legislation.gov.uk/ukxi/2005/44/contents/made>

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**Licensing Sub-Committee hearings, under the Licensing Act 2003 – Type C  
[Re; Review of a Premises Licence or Club Premises Certificate]**

<p><b>Step 1 Appointment of Chair and introduction</b></p>	<p>The Sub-Committee will appoint a Chair.</p> <p>The Chair will introduce the Sub-Committee, announce the item, and establish the identity of those taking part.</p> <p>The Sub-Committee will consider any requests to depart from normal procedure, such as holding a private session if it is considered to be in the public interest to do so or if a deferral/adjournment is requested for the item.</p> <p>The Chair (or Legal Adviser if asked by the Chair) will briefly outline how the hearing will proceed. However, Members may seek clarification on any issue raised during the hearing if required and if requested.</p>	<p>5 minutes</p>
<p><b>Step 2 Licensing Officer</b></p>	<p>The Licensing Officer will outline the report.</p>	<p>5 minutes</p>
<p><b>Step 3 Applicant's Case</b></p>	<p>The applicant will present their case in support of their application for calling a Review.</p>	<p>5 minutes</p>
<p><b>Step 4 Responsible Authorities' Case</b></p>	<p>The Chair will invite the relevant Responsible Authorities in attendance to highlight their reasons for making a representation in relation to the Review called.</p>	<p>5 minutes each</p>
<p><b>Step 5 Other Persons' Case</b></p>	<p>The Chair will invite the Other Persons in attendance to present their case and highlight their reasons for making a representation in relation to the Review called.</p>	<p>5 minutes each</p>
<p><b>Step 6 - Premises Licence/Club Certificate Holder</b></p>	<p>The Premises Licence/Club Certificate Holder will respond to the issues raised.</p>	<p>5 minutes</p>
<p><b>Step 7 Discussion</b></p>	<p>The Chair will structure and lead a discussion on the information presented and give Sub-Committee Members an opportunity to seek clarification on any points raised and ask questions, if necessary.</p>	<p>15 minutes</p>
<p><b>Step 8 Closing remarks</b></p>	<p>The Chair will ask all parties if they have any final comments to make. These comments can <u>only</u> be in relation to issues raised during the discussion. These remarks should be brief.</p>	<p>10 minutes</p>

<p><b>Step 9 - Final clarification</b></p>	<p>Licensing Sub-Committee Members will have a final opportunity to seek clarification on any points raised, following which the Chair will conclude the discussion.</p>	<p>5 minutes</p>
<p><b>Step 10 Consideration</b></p>	<p>The Sub-Committee will normally withdraw to consider the evidence that has been presented to them with the Committee Officer and Legal Adviser in order that the Sub-Committee can reach a decision and obtain legal advice if required.</p> <p>The Legal Adviser will repeat any legal advice given to Members upon returning to the public hearing.</p> <p>In simple cases the Sub-Committee may not consider it necessary to retire.</p>	<p>10 minutes</p>
<p><b>Step 11 Chair announces the decision</b></p>	<p>The Sub-Committee will return and the Chair will announce the decision. Reasons for their decision will be given, if appropriate.</p> <p>The Licensing Officer will draw attention to any restrictions which will affect the running of the premises and provide a written record of the decision, which will be sent to the applicant.</p>	<p>5 minutes</p>

The Council's procedure rules are also incorporated into these hearing procedures in so far as it does not conflict the procedures as set out above. The Licensing Hearing Regulations can also be viewed by following the link below – <http://www.legislation.gov.uk/uksi/2005/44/contents/made>





<b>For Consideration By</b>	Licensing Sub-Committee
<b>Meeting Date</b>	3 July 2023
<b>Type of Application</b>	Premises Licence
<b>Address of Premises</b>	Lock Studios, Springfield House, 5 Tyssen Street, London, E8 2LZ
<b>Classification</b>	Decision
<b>Ward(s) Affected</b>	Dalston
<b>Group Director</b>	Rickardo Hyatt

1. **Summary**

- 1.1. This is an application for a premises licence to allow authorisation for the provision of late night refreshment and sale of alcohol on Monday to Sunday.

2. **Application**

- 2.1. Lock Studios Limited has made an application for a premises licence under section 17 of the Licensing Act 2003.
- 2.2. The premises is not located within the Special Policy Area.
- 2.3. The applicant is seeking authorisation for the following licensable activities and times:

<b>Supply of Alcohol</b> (On and Off sales)	<b>Standard Hours:</b> Mon 10:00-23:00 Tue 10:00-23:00 Wed 10:00-23:00 Thu 10:00-23:00 Fri 10:00-00:00 Sat 10:00-00:00 Sun 10:00-22:30
<b>Late Night Refreshment</b>	<b>Standard Hours:</b> Fri 23:00-00:00 Sat 23:00-00:00

<b>The opening hours of the premises</b>	<b>Standard Hours:</b> Mon 00:00-00:00 Tue 00:00-00:00 Wed 00:00-00:00 Thu 00:00-00:00 Fri 00:00-00:00 Sat 00:00-00:00 Sun 00:00-00:00
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2.4. The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

3. **Current Status/History**

3.1. The premises is not currently licensed for any activity.

3.2. Temporary event notices have given in current year at this premises as follows:

<u>Date of the event(s)</u>	<u>Hours</u>
16/06/2023-16/06/2023	18:00-00:00

4. **Representations: Responsible Authorities**

<b>From</b>	<b>Details</b>
Environmental Health Authority (Environmental Protection)	No representation received
Environmental Health Authority (Environmental Enforcement)	Have confirmed no representation on this application
Environmental Health Authority (Health & Safety)	No representation received
Weights and Measures (Trading Standards)	No representation received
Planning Authority	No representation received
Area Child Protection Officer	No representation received
Fire Authority	No representation received
Police	Have confirmed no representation on this application
Licensing Authority	No representation received
Health Authority	Have confirmed no representation on this application based on the amended start timings for the sale of alcohol hours (see paragraph 2.3 above)

5. **Representations: Other Persons**

<b>From</b>	<b>Details</b>
One representation received from and on behalf of local residents. (Appendix B)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance and The Protection of Children from Harm.

6. **Guidance Considerations**

- 6.1. The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. **Policy Considerations**

- 7.1. Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy) adopted by the Licensing Authority.
- 7.2. The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives), LP4 ('Off' Sale of Alcohol) and LP11 (Cumulative Impact) are relevant.

8. **Officer Observations**

- 8.1. If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

Supply of Alcohol(On/Both)

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
    - (a) games or other activities which require or encourage, or are

designed to require or encourage, individuals to;

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. 5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.  
5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
  - A. a holographic mark or
  - B. an ultraviolet feature.
6. The responsible person shall ensure that:
  - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and
  - a. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - b. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula -  $P = D + (D \times V)$  Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(c) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(d) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence,  
or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(e) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(f) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 8.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub- paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price

given by Paragraph 7.2(b) above on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Conditions consistent with the Operating Schedule**

8. The provision of licensable activities at the premises shall remain ancillary to the use of the premises as an office and creative production agency studio.
9. Licensable activities shall only be provided to:
  - Employees and guests of the premises licence holder.
  - Persons attending a pre booked and private function or event at the premises.
10. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Hackney Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
11. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
12. The licensee shall display the telephone number/email address of the Designated Premises Supervisor for use by any Responsible Authority or any person who may wish to make a complaint during the operation of the licence in a prominent external location at the premises that is easily accessible to the public.
13. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take alcoholic drinks with them.
14. Smokers shall only be permitted to use the premises external areas for smoking and not the public highway.
15. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following:
  - all crimes reported to the venue;
  - all ejections of patrons;
  - any complaints received concerning crime and disorder;

- any incidents of disorder;
  - all seizures of drugs or offensive weapons;
  - any faults in the CCTV system or searching equipment or scanning equipment;
  - any refusal of the sale of alcohol; and
  - any visit by a relevant authority or emergency service.
16. Notices shall be displayed at the exit of the premises requesting customers leaving the premises to respect the needs of local residents and businesses and leave the area quietly.
17. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
18. No deliveries to the premises shall take place between 23.00 and 08.00 on the following day.
19. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
20. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
21. The Licensee shall ensure that all relevant staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.
22. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.
23. In order to minimise the amount of time any waste remains on the public highway in readiness for collection, the Licensee will ensure the timeframe within which it may expect its waste carrier to collect is adhered to.
24. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.

25. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.

26. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in Lock Studios. This should remain unobstructed at all times and should clearly identify:-

- the name of the registered waste carrier
- the date of commencement of trade waste contract
- the date of expiry of trade waste contract
- the days and times of collection
- the type of waste including the European Waste Code

9. **Reasons for Officer Observations**

9.1. Conditions (8) to (26) are derived from applicant's operating schedule.

10. **Legal Comments**

10.1. The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2. It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. **Human Rights Act 1998 Implications**

11.1. There are implications to;

- **Article 6** – Right to a fair hearing
- **Article 14** – Not to discriminate
- Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.



12. **Members Decision Making**

12.1. **Option 1**

**That the application be refused**

12.2. **Option 2**

**That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.**

13. **Conclusion**

13.1. That Members decide on the application under the Licensing Act 2003.

**Appendices:**

Appendix A: Application for a premises licence and supporting documents

Appendix B: Representations from other persons

Appendix C: Location map

**Background documents**

Licensing Act 2003

LBH Statement of Licensing Policy

<b>Report Author</b>	Name: Shan Uthayasangar Title: Licensing Officer Email: shan.uthayasangar@hackney.gov.uk Tel: 02083562431
<b>Comments for the Group Director of Finance and Corporate Resources prepared by</b>	Name Title Email Tel
<b>Comments for the Director of Legal, Democratic and Electoral Services prepared by</b>	Name Title Email Tel

## Thomas & Thomas Partners LLP

### Application for a premises licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Lock Studios Limited

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <b>Springfield House 5 Tyssen Street</b>			
<b>Post town</b>	London	<b>Postcode</b>	E8 2LZ

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£103,000</b>

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

**Please tick as appropriate**

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |
| c) a recognised club                                 | <input type="checkbox"/>            | please complete section (B) |
| d) a charity   | <input type="checkbox"/>            | please complete section (B) |
| e) the proprietor of an educational establishment    | <input type="checkbox"/>            | please complete section (B) |
| f) a health service body                             | <input type="checkbox"/>            | please complete section (B) |

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					

Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Lock Studios Limited
Address 50 De Beauvoir Crescent, London, N1 5SB
Registered number (where applicable) 08010795
Description of applicant (for example, partnership, company, unincorporated association etc.) Private limited Company
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

<p>Please give a general description of the premises (please read guidance note 1) Office and creative production &amp; photography studios with private event / function facilities</p>
--

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur								
Fri						<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat								
Sun								

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur								
Fri						<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat								
Sun								

E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur								
Fri						<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat								
Sun								

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)					
Mon								
Tue								
Wed						<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)		
Thur								
Fri								
Sat						<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun								

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	<input type="checkbox"/>				
					Outdoors	<input type="checkbox"/>				
					Both	<input type="checkbox"/>				
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)							
Mon										
Tue										
Wed							<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
Thur										
Fri										
Sat							<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sun										

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur					
Fri	2300	0000	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	2300	0000			
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	0800	2300			
Tue	0800	2300			
Wed	0800	2300			
Thur	0800	2300			
Fri	0800	0000			
Sat	0800	0000			
Sun	1000	2230			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b> Thomas Warren	
<b>Date of birth</b> [REDACTED]	
<b>Address</b> [REDACTED]	
<b>Postcode</b>	[REDACTED]
<b>Personal licence number (if known)</b> [REDACTED]	
<b>Issuing licensing authority (if known)</b> [REDACTED]	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

N/A

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5) 24 hours for office/studio workers
Day	Start	Finish	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Mon	0000	0000	
Tue	0000	0000	
Wed	0000	0000	
Thur	0000	0000	
Fri	0000	0000	
Sat	0000	0000	
Sun	0000	0000	



## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

Please refer to the attached application summary document for a schedule of conditions that are proposed to promote the licensing objectives.

**b) The prevention of crime and disorder**

Please refer to a) above

**c) Public safety**

Please refer to a) above

**d) The prevention of public nuisance**

Please refer to a) above

**e) The protection of children from harm**

Please refer to a) above

**Checklist:**

**Please tick to indicate agreement**


- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable (postal applications only) **[Electronic Submission - LA to serve RA's]**
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.   
[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships]
- I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	15/05/2023
Capacity	Applicant's Solicitors

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
[REDACTED] Thomas & Thomas Partners LLP [REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
Telephone number (if any)		[REDACTED]	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			

**Notes for Guidance**

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for ‘not-for-profit’ film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell

**Lock Studios**  
**Springfield House 5 Tyssen Street E8 2LZ**

**Application for a Premises Licence**

**Proposed Licensable Activities:**

	<b>Sale of Alcohol (on &amp; off the premises)</b>	<b>Late Night Refreshment</b>	<b>Opening Hours (24 hours for office/studio workers)</b>
<b>Monday to Thursday</b>	08:00 to 23:00	N/A	00:00 to 00:00
<b>Friday &amp; Saturday</b>	08:00 to 00:00	23:00 to 00:00	00:00 to 00:00
<b>Sunday</b>	10:00 to 22:30	N/A	00:00 to 00:00

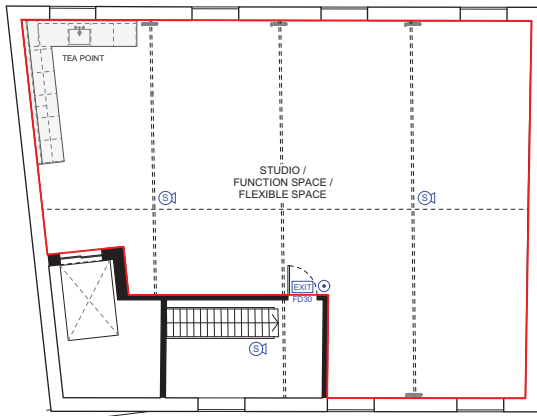
NB. No regulated entertainment or non-standard timings.

**Proposed Conditions:**

1. The provision of licensable activities at the premises shall remain ancillary to the use of the premises as an office and creative production agency studio.
2. Licensable activities shall only be provided to:
  - a. Employees and guests of the premises licence holder.
  - b. Persons attending a pre booked and private function or event at the premises.
3. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Hackney Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
4. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
5. The licensee shall display the telephone number/email address of the Designated Premises Supervisor for use by any Responsible Authority or any person who may wish to make a complaint during the operation of the licence in a prominent external location at the premises that is easily accessible to the public.

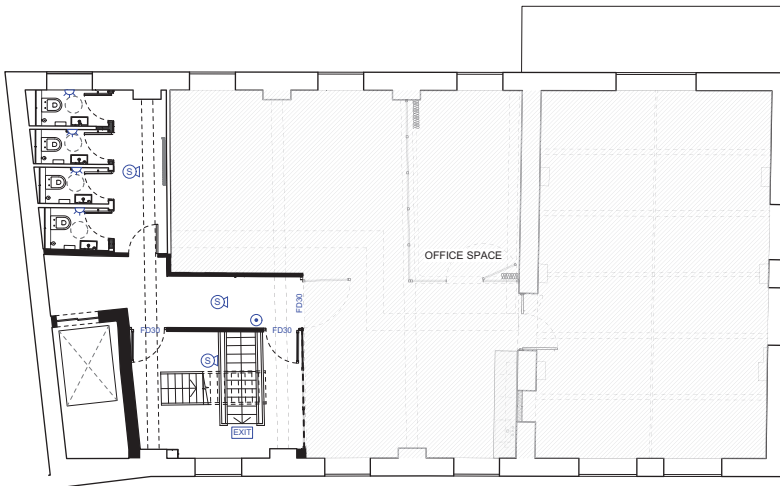
6. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take alcoholic drinks with them.
7. Smokers shall only be permitted to use the premises external areas for smoking and not the public highway.
8. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following:
  - a. all crimes reported to the venue;
  - b. all ejections of patrons;
  - c. any complaints received concerning crime and disorder;
  - d. any incidents of disorder;
  - e. all seizures of drugs or offensive weapons;
  - f. any faults in the CCTV system or searching equipment or scanning equipment;
  - g. any refusal of the sale of alcohol; and
  - h. any visit by a relevant authority or emergency service.
9. Notices shall be displayed at the exit of the premises requesting customers leaving the premises to respect the needs of local residents and businesses and leave the area quietly.
10. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
11. No deliveries to the premises shall take place between 23.00 and 08.00 on the following day.
12. All waste shall be properly presented and placed out for collection no earlier than 30 minutes before the scheduled collection times.
13. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
14. The Licensee shall ensure that all relevant staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.
15. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.
16. In order to minimise the amount of time any waste remains on the public highway in readiness for collection, the Licensee will ensure the timeframe within which it may expect its waste carrier to collect is adhered to.

17. The Licensee shall instruct members of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.
18. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.
19. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in Kerb. This should remain unobstructed at all times and should clearly identify:-
  - a. the name of the registered waste carrier
  - b. the date of commencement of trade waste contract
  - c. the date of expiry of trade waste contract
  - d. the days and times of collection
  - e. the type of waste including the European Waste Code

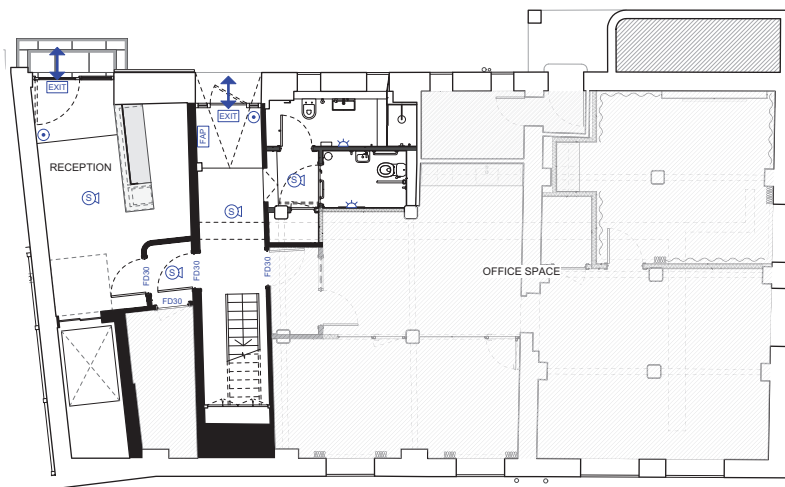


SECOND FLOOR

- KEY**
- NON-ACCESSIBLE AREA
  - AREA OF LICENSABLE ACTIVITIES
  - FIRE RESISTING WALL (60 MINUTES)
  - FIRE RESISTING GLAZED SCREEN (60 MINUTES)
  - FD30 30 MIN PROTECTION FIRE DOOR
  - ENTRANCE / EGRESS POINT
  - SMOKE DETECTOR
  - SMOKE DETECTOR WITH SOUNDER
  - BEACON & SOUNDER
  - CALL POINT
  - MAINTAINED FIRE EXIT SIGN
  - FIRE ALARM PANEL



FIRST FLOOR



GROUND FLOOR

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**FW: LSC- 3rd July 2023: Application for a premises licence- Lock Studios, Springfield House, 5 Tyssen Street, Hackney, London, E8 2LZ [LOC.2.3]**

1 message

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**Jack Spiegler** [REDACTED]  
To: Shan Uthayasangar <shan.uthayasangar@hackney.gov.uk>

15 June 2023 at 12:07

Dear Neighbour

Hackney Council have provided us with a copy of your representation in respect of our premises licence application. Thank you for taking the time to comment on our proposals.

My name is Tom Warren, and I am the Founder & CEO of The Lock Group.

We took possession of Springfield House just under a year ago and have been putting the finishing touches on significant building renovations that we have undertaken on the premises.

Prior to our acquisition, the building had been unused for over three years, which prompted many inquiries from local residents about our plans for the space.

The Lock Group is a creative production company that I established ten years ago, in 2013. We have 52 employees from the local community, and we have always emphasised the importance of engaging with our neighbours. Our primary intention for Springfield House is to utilise it as a post-production facility for our subsidiary company, INK Retouch. On a daily basis, it will accommodate approximately 20 retouchers, post-producers, and support staff who work in the post-production industry. Additionally, we have a studio space on the top floor, which we occasionally plan to use for photo shoots, exhibitions, and creative events.

Our premises licence application has been submitted to authorise occasional drinks receptions after photo shoots and private functions etc. I would like to reiterate that we are absolutely not proposing a late night bar or similar with loud music and general members of the public being supplied alcohol on a daily basis. We proposed a comprehensive operating schedule of conditions to tightly control the use of the premises and ensure that we operate responsibly alongside the local community. Please see attached for reference. We operated under a similar set of licence conditions at one of our previous sites. This premises was also close to local residents and I'm pleased to confirm that we operated there without complaint.

Throughout our tenure as license holders at our main studio space at [REDACTED] [De Beauvoir Crescent](#), we have consistently demonstrated sensitivity towards our local community when engaging in any licensed activities. Therefore, we are fully committed to engaging with local residents regarding our recent application for an alcohol license for Springfield House. We are more than willing to meet with anyone who has concerns about the application, providing them with a tour of the space and addressing any worries they may have. We want to assure everyone that our shoots, events, or exhibitions will never be disruptive, excessively loud, or cause any unnecessary inconvenience for the local residents. Moreover, we are eager to discuss how the space can be transformed into a community hub, where locals can benefit from its use.

We have carefully considered your concerns about local crime in the area and are very sorry to learn of the theft of your bike. I understand that Grainger have been undertaking works meaning the gates have been left open for periods of time. Hopefully this will cease soon. We do not anticipate a material number of persons accessing the area as a result of our licence proposals – access will be restricted to our team and invited persons attending a photo shoot or occasional event etc. There will be no unrestricted access to general members of the public. We are introducing CCTV and would be keen to work in partnership with residents to see if there is any way we can work together on a "Neighbourhood Watch" scheme or similar. We can also brief our entire team to be extra vigilant for trespassers.



If you would like to speak with me personally, please find my contact information below.

Thank you very much for your attention.

Best regards,

Tom Warren

LOCK.

Office: [REDACTED]

Studio: [REDACTED]

Mobile: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



[REDACTED]

# APPENDIX B

## Inquiry

1 message

24 May 2023 at 21:10

[Redacted]  
To: licensing@hackney.gov.uk

Hello,

I would like to make a representation against the application of the applying business on 5 Tyssen Street, E8 2LZ, though I'm unable to find it on the licensing website.

My wife and I would like to make a representation against the application for late night refreshment and sale of alcohol at this establishment on the grounds of prevention of public nuisance and the grounds of prevention of crime.

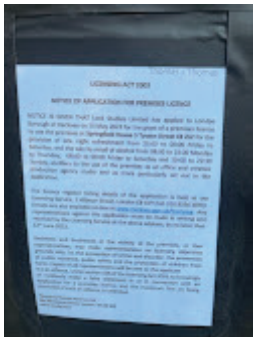
The sale and consumption of alcohol on this premises will naturally require the entry gate to the courtyard/parking area of the Springfield House building to be open or remain open considerably more frequently. This has been the case as well throughout the refurbishment of the establishment, and it has resulted in increased theft on the premises. During the building refurbishment period, in which the entry gate has been open or broken, thieves have stolen over 5-10 bicycles from the premises.

The noise resulting from late night alcohol consumption would be a significant public nuisance as the entranceways and all windows and doors for the establishment open onto the parking lot and premises of the homes of over 50 people in Springfield house.

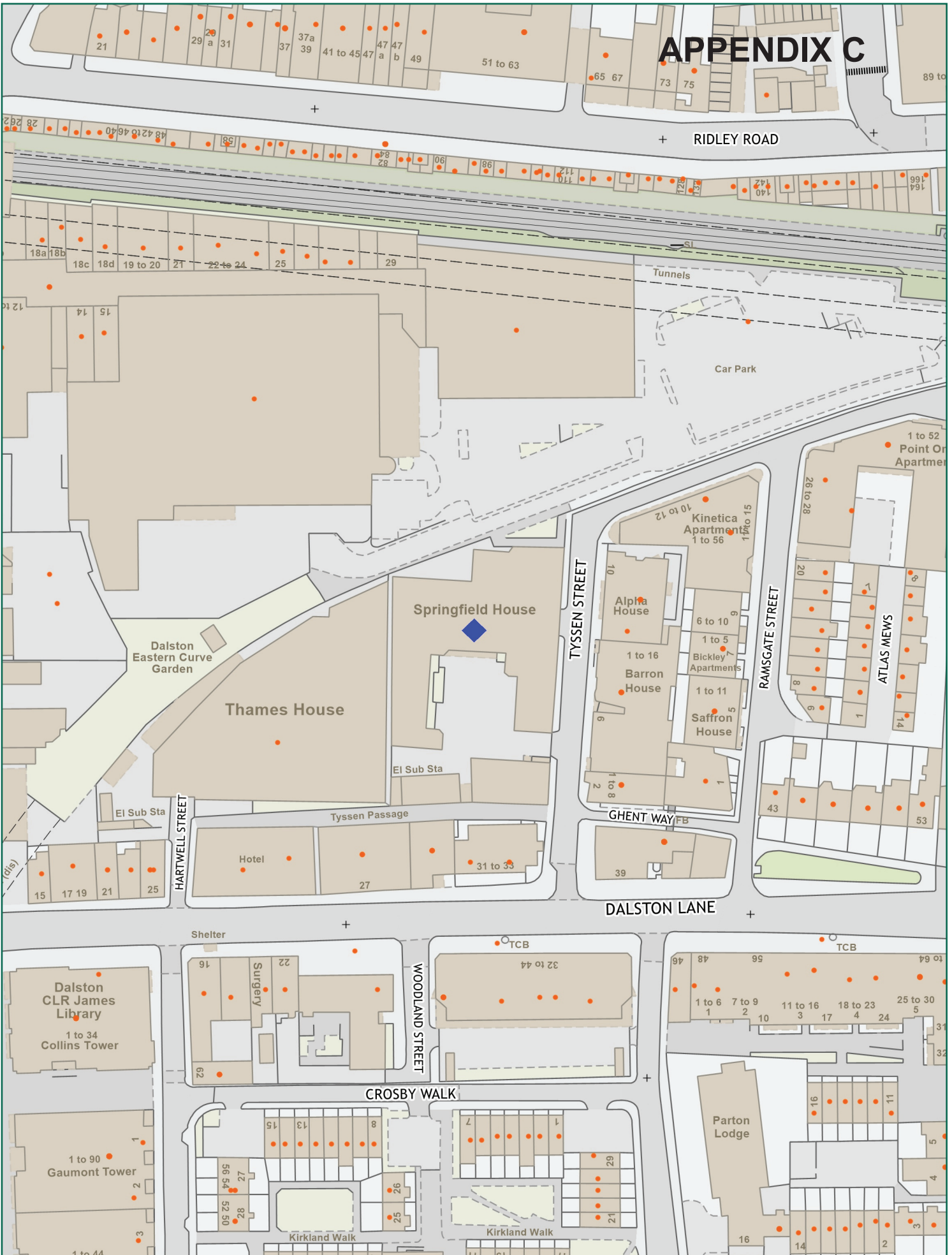
All the best,

[Redacted]  
Resident, Springfield house, 5 Tyssen Street  
[Redacted]

Sent from my iPhone

image0.jpeg  
141K

# APPENDIX C



Scale: 1:1250 at A4

## Lock Studios, Springfield House, 5 Tyssen Street, E8 2LZ



Ref:

Page 51  
Product: Unspecified

please specify copyright statement

Thursday, June 22, 2023

email:

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<b>For Consideration By</b>	Licensing Sub-Committee
<b>Meeting Date</b>	3rd July 2023
<b>Type of Application</b>	Application for Review of Premises Licence
<b>Address of Premises</b>	Yours London, Basement and Ground Floor, 54-56 Scrutton Street , EC2A 4PH
<b>Classification</b>	Decision
<b>Ward(s) Affected</b>	Hoxton East and Shoreditch
<b>Group Director</b>	Rickardo Hyatt

1. **Summary**

- 1.1. Application for the review of a premises licence on the basis of prevention of public nuisance.

2. **Application**

- 2.1. Mr Olalekan Olaosebikan, on behalf of the Environmental Protection Authority has applied for a review of the premises licence under Section 51 of the Licensing Act 2003 in respect of Basement And Ground Floor 54-56 Scrutton Street
- 2.2. The review application is attached as Appendix A.

2. **Current Status/History**

- 2.1. Culture Lounge Limited have been in possession of a premises licence since 12th June 2018. The premises licensee is Culture Lounge Limited and Designated Premises Supervisor is Samuel Adewale. A copy of the Premises Licence is attached as Appendix B.
- 2.2. A variation application was received in October 2021 to extend the terminal hours for all licensable activities on Thursday to Saturday. The Licensing Sub-Committee hearing was held on 11th January 2022 to consider the variation application. The summary decision is attached as Appendix C. The full decision has not been published to date.

3. **Representations: Responsible Authorities**

From	Details
------	---------

Environmental Health Authority (Environmental Protection)	Not Applicable
Environmental Health Authority (Environmental Enforcement)	No representation received
Environmental Health Authority (Health & Safety)	No representation received
Weights and Measures (Trading Standards)	No representation received
Planning Authority	No representation received
Area Child Protection Officer	No representation received
Fire Authority	Have confirmed no representation to this application
Police	No representation received
Licensing Authority	No representation received
Health Authority	No representation received

4. **Representations: Other Persons**

<b>From</b>	<b>Details</b>
1 Representation in support of the premises has been received from and on behalf of local residents.  Appendix D	Representation on the ground of the Prevention of Public Nuisance and

5. **Representations: Licensee**

5.1 None.

6. **Guidance Considerations**

6.1. The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

## 7. **Policy Considerations**

- 7.1. The Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2. Extracts from Licensing Policies are reproduced at the front of the agenda for this meeting
- 7.3. The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives) and LP11 (Cumulative Impact – General) are relevant

## 8. **Officer Observations**

- 8.1 The Environment Protection Authority have suggested revocation in the application.

### **Reasons for Officer Observations**

- 9.1 Not applicable.

## 10. **Legal Implications**

- 10.1 A legal representative will be in attendance to advise Members

## 11. **Legal Comments**

- 11.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

- 11.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

## 12. **Human Rights Act 1998 Implications**

- 12.1 There are implications to;
  - **Article 6** – Right to a fair hearing
  - **Article 14** – Not to discriminate
  - Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

### 13. Members Decision Making

Members must, having regard to the application and any relevant representations, take such steps (if any) as it considers necessary for the promotion of the licensing objectives.

13.1. Option 1  
Take no action

13.2. Option 2  
Modify the conditions of the premises licence.

13.3. Option 3  
Exclude a licensable activity from the scope of the premises licence.

13.4. Option 4  
Remove the designated premises supervisor.

13.5. Option 5  
Suspend the premises licence for a period not exceeding three months.

13.6 Option 6  
Revoke the licence.

### 14. Conclusion

14.1 That Members decide on the application for review of a premises licence.

#### Appendices:

Appendix A: Application for the review and supporting documents

Appendix B: Current Premises Licence

Appendix C: Decision letter LSC 11/01/2022

Appendix D: Other Persons in support of the premises

Appendix E: Location map

#### Background documents

Licensing Act 2003

LBH Statement of Licensing Policy

<b>Report Author</b>	Name: Sanaria Hussain Title: Senior Licensing Officer Email: sanaria.hussain@hackney.gov.uk Tel: 020 8356 2431
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# APPENDIX A

↳ Hackney

LA 40

**Application for the review of a premises licence or club premises certificate under the Licensing Act 2003**

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I ..... Olalekan Olaosebikan on behalf of the Environmental Protection Authority .....  
(Insert name of applicant)

**apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)**

### Part 1 – Premises or club premises details

**Postal address of premises or, if none, ordnance survey map reference or description**

54 - 56 Scrutton Street, Hackney

**Post town** London

**Post code (if known)** EC2A 4PH

**Name of premises licence holder or club holding club premises certificate (if known)**

Culture Lounge Limited  
Third Floor Front Office  
207-209 Regent Street  
London  
W1B 4ND

**Number of premises licence or club premises certificate (if known)**

095394

### Part 2 - Applicant details

I am

Please tick ✓  
yes

1) an individual, body or business which is not a responsible authority (please read guidance note 1, and complete (A) or (B) below)

2) a responsible authority (please complete (C) below) - Yes

3) a member of the club to which this application relates (please complete (A) below)

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

Please tick  yes

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

**Surname**  **First names**

I am 18 years old or over  Please tick  yes

**Current postal address if different from premises address**

**Post town**  **Post Code**

**Daytime contact telephone number**

**E-mail address (optional)**

**(B) DETAILS OF OTHER APPLICANT**

**Name and address**

Telephone number (if any)
E-mail address (optional)

**(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT**

Name and address Olalekan Olaosebikan on behalf of the Environmental Protection Authority 1 Hillman Street London E8 1Dy
Telephone number (if any) 020 8356 4455 ext 4658
E-mail address (optional) olalekan.olasebikan@hackney.gov.uk

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance
- 4) the protection of children from harm

**Please state the ground(s) for review (please read guidance note 2)**

Public nuisance

**Please provide as much information as possible to support the application**  
(please read guidance note 3)

On Behalf of the Environmental Protection Team, I make this statement in support of an application to revoke the premises License for 54-56 Scrutton Street, London EC2A 4PH, United Kingdom due to the continuous noise complaints that we received from three residents near the venue.

The Environmental Protection Team believes that the prevention of public nuisance is being undermined by using the outside area/rear garden of the venue for the playing of music and entertaining of patrons after 22:00 hours.

I am the above named Senior Environmental Protection Officer and the ward officer for the area that the above venue is located. My duty is to inspect from time to time to detect any statutory nuisances which ought to be dealt with under section 80 of the Environmental Protection Act 1990 and, where a complaint of a statutory nuisance is made to it by a person living within the borough, to take such steps as are reasonably practicable to investigate the complaint.

Since 2021, I have been dealing with Mr Samuel Adewale who is the designated premises supervisor and one of the company directors for Culture Lounge Limited, about the continuous noise disturbance to the occupiers of noise sensitive premises near the venue.

I have on many occasions provided Mr Adewale with all the information relating to the complaints.

Please see the dates the complaints were received below in a chronological order:

19.09.2021 - loud music, smoke and noise from the patrons  
20.12.2021 - Shouting from the patrons  
29.01.2022 - Music and Shouting from the patrons at 12:50 am  
28.06.2022 - Music from the garden at 2am  
10.07.2022 - Music from the garden at 2am  
19.07.2022 - Music from the garden at 11:23 pm  
21.07.2022 - Music from the garden at 11:08 pm  
22.07.2022 - Music from the garden at midnight  
26.07.2022 - Music from the garden at midnight  
27.07.2022 - Music from the garden at 11:14pm  
07.08.2022 - Music from the garden at 12:23 am  
08.08.2022 - Music from the garden at midnight  
09.08.2022 - Music from the garden at 11:48 pm  
20.08.2022 - Music from the garden at midnight  
10.09.2022 - Music from the garden at 02:13 am  
11.12.2022 - Music from the garden at 12:29am  
17.12.2022 - Music from the garden at 01:05 am  
11.01.2023 - Music from the garden at 11:24 pm  
19.01.2023 - Music from the garden at 11:49 pm  
24.01.2023 - Music from the garden at 11:11 pm  
03.02.2023 - Music from the garden at 9:21 pm  
04.02.2023 - Music from the garden at 10:05 pm  
05.02.2023 - Music from the garden at 9:13pm  
07.02.2023 - Music from the garden at 11:51 pm  
11.02.2023 - Music from the garden at midnight  
14.02.2023 - Music from the garden at 9:24 pm

21.02.2023 - Music from the garden at 9:34 pm  
25.02.2023 - Music from the garden at 7:12 pm  
26.02.2023 - Music from the garden at 12:06 am  
04.03.2023 - Music from the garden at 9.59 pm  
10.03.2023 - Music from the garden at 10:47pm  
11.03.2023 - Music from the garden at 1:40 pm  
14.03.2023 - Music from the garden at 11:03 pm  
16.03.2023 - Music in the bar 11:16 pm  
17.03.2023 - Music in the bar 11:12 pm  
18.03.2023 - Music in the bar at 11:54 pm

On 26.02.2022, one of the complainants provided the Environmental Protection Team with two video clips as it was difficult for the team to visit in order to substantiate the noise issue being reported. Having viewed the two video clips, I am of the opinion that the level of the music and noise from the patrons would have prevented any occupier of noise sensitive property near the venue from enjoying the peace of their homes.

The noise issues were discussed with Mr Samuel Adewole on the telephone, via emails and letters requesting that the issues be addressed.

Below are the dates that the licensee were contacted:

30.11.2021 - Warning letter  
31.01.2022 - Email  
07.07.2022 - Email  
22.07.2022 - Warning letter was sent. Please see a copy of the letter.  
26.07.2022 - Email  
24.08.2022 - Email  
05.09.2022 - Email to the solicitors for the licensee. Copy of the email attached.  
12.12.2022 - Email  
24.12.2022 - Email  
24.12.2022 - Telephone  
05.02.2023 - Email  
10.03.2023 - Email

In response to a complaint that was reported on 21.07.2022, the out of hours duty officer visited the venue but by the time they arrived at 23:36, the venue had closed. The visit was carried out prior to the new operating hours.

In the letter sent to both Mr Adewale and Mr Opeyemi on 22.07.2022, their attentions were called to Condition 23 of the premises license for the above venue which states that "Any music played at the premises will be at background level allowing a face to face conversation at normal speech level" The video evidence that the residents sent to the EP team on 26.02.2022 proved otherwise.

They were asked to cease the the use of the outdoor space for the playing of music (background or amplified) with effect from 25th July 2022, and for entertaining of the patrons outside the hours permitted for regulated entertainment (opening hours) as stated in your premises license at the time (Sunday to Wednesday from 10:00 to 23:30 and Thursday to Saturday from 10:00 to 00:00) as the space was not suitable for its current use (music and entertaining of patrons).

They were informed that the licensing team would be notified of the continuous breach of the licensing conditions with regards to the operating/opening hours and condition 23.

They were warned that as I was satisfied that statutory nuisance was likely to occur, a noise abatement notice under s80 of the Environmental Protection Act 1990 would be served on the company directors (Mr Samuel Adewale and Mr Opeyemi Oyewobi) requiring the prohibiting or restricting its occurrence. If the notice was breached, it may result in prosecution and an unlimited fine.

On December 24th 2022, I called the attention of Mr Adewale that the Environmental Protection Team was still getting complaints about noise from loud talking from the patrons and music in the garden of the above venue.

Mr Adewale was reminded that the garden space was not suitable for the playing of music and entertaining of patrons after certain hours. I called his attention to LP6 (external areas and outdoor events).

Having consulted the licensing team, I was informed that the licensing authority normally restricts the use of outside space from 22:00 hours. I requested that they cease the use of the garden at 22:00 hours from the 8th September 2022 by ensuring that no music is played or patrons entertained in the garden area except if they are out to smoke, if the garden is the designated smoking area for the venue.

They were informed that I would consider applying for a review application seeking removal of the external area and removal of the exemption to live and recorded music or/and if noise nuisance was witnessed, a noise abatement notice would be served on the licensees or the company directors.

Due to the efforts of the officers from the Environmental Protection Team to resolve the noise issues and lack of confidence in the DPS/ the company directors for the above venue that the outdoor area/garden will not be used after 22:00 hours, the Environmental Protection Team decided that appropriate action should be taken by calling for a revocation of the premises license for the venue (Basement and Ground floor, 54-56 Scrutton street, Hackney London EC2A 4PH).

Please tick ✓

**yes**

Have you made an application for review relating to the premises before

**No**

If yes please state the date of that application

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>



**If you have made representations before relating to the premises please state what they were and when you made them**

**Please tick ✓**

**yes**

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 3 – Signatures** (please read guidance note 4)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (please read guidance note 5). **If signing on behalf of the applicant please state in what capacity.**

Signature O.Olaosebikan  
.....


Date  
27/03/2023.....

Capacity - Senior Environmental Protection Officer  
.....

<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 6)</b>  	
<b>Post town</b>	<b>Post Code</b>
<b>Telephone number (if any)</b>	
<b>If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)</b>	

**Notes for Guidance**

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.

	Environmental Protection Team London Borough Of Hackney Pillar R, Hackney Service Centre 1 Hillman Street London E8 1DY
Mr Samuel Adewale and Opeyemi Oyewobi (The Directors of Culture Lounge Limited) Third floor front office 207 - 209 Regent Street London W1B 4NB	
Team's email add : <a href="mailto:Environmental.protection@hackney.gov.uk">Environmental.protection@hackney.gov.uk</a> Officer's email add : <a href="mailto:Olalekan.olaosebikan@hackney.gov.uk">Olalekan.olaosebikan@hackney.gov.uk</a> Tel. Nos. 020 83564455 (Office) or 020 8356 4658 (Officer) Ref: NoiseWork 4248 Date: 22nd July 2022	

## FINAL WARNING

Dear Samuel and Opeyemi,

### **ENVIRONMENTAL PROTECTION ACT 1990 s79**

**Re: Basement And Ground Floor 54-56 Scrutton St, London EC2A 4PH, United Kingdom**

This is to call your attention to the complaint that the Environmental Protection Team continues to receive about amplified music and noise from the patrons in the outdoor space of the above venue. The last complaint was received on the 22nd July 2022 about amplified music from the outdoor space that started at 20:00 on 21st July 2022 until 01:01 on 22nd July 2022.

The issues were brought to the attention of Mr Samuel Adewale on several occasions in 2021 and 2022 but it has not been resolved. My last email to Mr Adewale on 7th July 2022 about the impact of music in the outdoor/courtyard space but it was not acknowledged or responded to.

Condition 23 of your premises license says that "*Any music played at the premises will be at background level allowing a face to face conversation at normal speech level*" The video evidence that the residents have sent to the team proved otherwise.

In view of the above with effect from 25th July 2022, I will request that you cease using the outdoor space for the playing of music (background level or amplified) and for entertaining of the patrons outside the hours permitted for regulated entertainment (opening hours) as stated in your premises license (Sunday to Wednesday from 10:00 to 23:30 and Thursday to Saturday from 10:00 to 00:00) as the space is not suitable for its current use (music and entertaining of patrons).

Any music played in the outdoor space during the hours for regulated entertainment must be in compliance with condition 23.

I will notify the licensing team of the continuous breach of the licensing conditions with regards to the operating/opening hours and condition 23. The officer for the issuance of temporary event notices will also be notified to object to any temporary event applications for the venue.

As I am satisfied that statutory nuisance is likely to occur, if further complaint is received a noise abatement notice under s80 of the Environmental Protection Act 1990 will be served on the company directors (Samuel Adewale and Opeyemi Oyewobi) requiring the prohibiting or restricting its occurrence. If the notice is breached, it may result in prosecution and an unlimited fine.

If you wish to discuss the case in general, please contact me via email [olalekan.olaosebikan@hackney.gov.uk](mailto:olalekan.olaosebikan@hackney.gov.uk)

Yours sincerely,

**Olalekan Olaosebikan**  
**Environmental Protection Officer**  
**Environmental Protection Team**

The manager/Owner/Licensee  
Yours London  
54 - 56 Scrutton S St  
London  
EC2A 4PH

**Off Tel:** (020)8356 - 4658  
**Gen Tel:** [olalekan.olaosebikan@hackney.gov.uk](mailto:olalekan.olaosebikan@hackney.gov.uk)  
**Gen email:** [environmental.protection@hackney.gov.uk](mailto:environmental.protection@hackney.gov.uk)  
**Email:** 020 8356 4455  
**Our ref:**  
**Date:** 30th November 2021

Dear Sir/Madam,

**ENVIRONMENTAL PROTECTION ACT 1990, S79**

Re: 54-56 Scrutton St, London EC2A 4PH, United Kingdom

This is to call your attention to another complaint that the Environmental Protection Team received on 25.11.2021 about loud music that emanated from the above premises which as a result caused nuisance to the residents nearby.

This problem was brought to your attention during my several telephone conversations with you and I advised you to implement some noise measures to reduce noise disturbance.

As we continue to receive complaints about noise, I will advise that you seek the service of an acoustic engineer to advise or recommend effective noise mitigations that you can employ to reduce or cease noise impact on the residents near you.



Please be informed that officers from this division have the legal power to serve a Noise Abatement Notice under the Environmental Protection Act 1990, Section 80. The Notice will require that the noise nuisance be stopped immediately, and not recur. Failure to comply with a Notice may result in prosecution and an unlimited fine.

If you have any queries, please do not hesitate to contact me.

Yours faithfully,

Olalekan Olaosebikan

Environmental Protection Officer



Olalekan Olaosebikan &lt;olalekan.olaosebikan@hackney.gov.uk&gt;

---

**Yours London 54-56 Scrutton St, London EC2A 4PH, United Kingdom**

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Olalekan Olaosebikan &lt;olalekan.olaosebikan@hackney.gov.uk&gt;

24 August 2022 at 13:27

To: Culture Lounge &lt;cultureloungeuk1@gmail.com&gt;

Cc: "Licensing (Shared Mailbox)" &lt;licensing@hackney.gov.uk&gt;, Gurch Patti &lt;gurch.patti@hackney.gov.uk&gt;

Dear Mr Adewale,

This is to let you know that the Environmental Protection Team is still getting complaints about noise from loud talking from the patrons and music in the garden of the above venue.

As I have advised you in the past, the garden space is not suitable for the playing of music and entertaining of patrons after certain hours.

In my previous communication with you, I asked you to stop using the garden from 23:00 hours as the noise mitigation measures that you have in place to prevent noise impact on the residents are not effective but having consulted the licensing team, I was informed that the licensing authority normally restricts the use of outside space from 22:00 hours (please see LP6 - External Areas and Outdoor Events).

In view of the above, I am again requesting that you as the licensee implement closing the garden at 22:00 hours from the 8th September 2022 by ensuring that no music is played or patrons entertained in the garden area except if they are out to smoke, if the garden is the designated smoking area for the venue.

If you refuse to take the above step, I will consider applying for a review application seeking removal of the external area and removal of the exemption to live and recorded music or/and if noise nuisance is witnessed, a noise abatement notice will be served on the licensees or the company directors.

Please feel free to contact me if need be.

Kind regards,

**Olalekan Olaosebikan**  
Senior Environmental Protection Officer  
Environmental Protection Team



Olalekan Olaosebikan &lt;olalekan.olaosebikan@hackney.gov.uk&gt;

---

**Yours London 54-56 Scrutton St, London EC2A 4PH, United Kingdom**

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Olalekan Olaosebikan &lt;olalekan.olaosebikan@hackney.gov.uk&gt;

20 December 2022 at 05:09

To: Culture Lounge &lt;cultureloungeuk1@gmail.com&gt;

Cc: "Licensing (Shared Mailbox)" &lt;licensing@hackney.gov.uk&gt;, Gurch Patti &lt;gurch.patti@hackney.gov.uk&gt;

Dear Mr Adewale,

On 12th December 22, I emailed you to investigate the complaint that was reported to my team by a resident living near the rear garden of venue and update me, you have not responded to the email.

Again, another complaint has been reported to my team by a resident : **On 17/12/2022 at 01:05 hours, a complaint was reported regarding music being played from the bar rear garden.**  
Can you please investigate and update me ?

I have informed you in the past that playing music in the rear garden of the venue is not acceptable after 22:00 hours. In my letter/email to you, I made reference to LP5 and requested that you comply with it. You have ignored my request and continue to play music in the rear garden which as a result led to the complaint above.

I am again asking you to abstain from using the rear garden for the playing of music by ensuring that all music stops at 22:00 hours.

I am warning you again that I will not hesitate to call for the review of the premises license or serve a noise abatement notice as I am satisfied that statutory nuisance is likely to occur.

Please feel free to contact me if you would like to discuss further.

Regards,

Ola

[Quoted text hidden]



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

---

**Olaekan Olaosebikan** <olaekan.olaosebikan@hackney.gov.uk> 30 March 2023 at 21:20  
To: Sanaria Hussain <sanaria.hussain@hackney.gov.uk>  
Cc: "Licensing (Shared Mailbox)" <licensing@hackney.gov.uk>, Duncan Craig <Duncan.Craig@citadelchambers.com>, Ashrafal Haque <Ashrafal.Haque@hackney.gov.uk>

Hello Sanaria,

Can you please add the note below as additional information to the application to review the premises license for Yours London ?

*The Environmental Protection Team received a complaint regarding noise nuisance from loud amplified music at Yours London, 54-56 Scrutton Street, EC2A 4PH. The officers visited the complainant at home at 00:08 hours and witnessed loud music with a significant bass content that would amount to a statutory nuisance. The officer visited the premises and spoke with the manager about the complaint. He was cooperative but was clearly embarrassed to have us present. The music was found to be coming from an independent sound system broadcast to private guests. They had hired the premises*

[REDACTED]

*for a private social media event. The Officer asked that the music be turned down significantly and be turned off within 30 minutes which was complied with.*

The note is from Khadine Jackson (Senior Environmental Protection Officer).

Please feel free to contact me if you require further info.

Regards,

Ola

On Mon, 27 Mar 2023 at 07:02, Sanaria Hussain <[sanaria.hussain@hackney.gov.uk](mailto:sanaria.hussain@hackney.gov.uk)> wrote:

[Quoted text hidden]

[Quoted text hidden]

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**Sanaria Hussain** <[sanaria.hussain@hackney.gov.uk](mailto:sanaria.hussain@hackney.gov.uk)>

31 March 2023 at 11:19

To: Olalekan Olaosebikan <[olalekan.olaoosebikan@hackney.gov.uk](mailto:olalekan.olaoosebikan@hackney.gov.uk)>

Cc: "Licensing (Shared Mailbox)" <[licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk)>, Duncan Craig <[Duncan.Craig@citadelchambers.com](mailto:Duncan.Craig@citadelchambers.com)>, Ashraful Haque <[Ashraful.Haque@hackney.gov.uk](mailto:Ashraful.Haque@hackney.gov.uk)>

Dear Ola,

Thank you for your email.

This has been noted on our records.

Let me know if you have any questions.

Kind regards

Sanaria Hussain

Senior Licensing Officer

Climate, Homes and Economy

Hackney Service Centre

1 Hillman Street

London E8 1DY

Direct Line:020 8356 4972

Duty Line:020 8356 2431

[www.hackney.gov.uk/licensing](http://www.hackney.gov.uk/licensing)

[Quoted text hidden]



This premises licence has been issued by:

Licensing Service  
1 Hillman Street  
London E8 1DY

## PART A – PREMISES LICENCE

### Premises Licence Number

095394

### Part 1 – Premises details

Basement And Ground Floor  
54-56 Scrutton Street  
Hackney  
London  
EC2A 4PH

### Where the licence is time limited the dates

Not Applicable

### Licensable activities authorised by the licence

Late Night Refreshment  
Supply of Alcohol

### The times the licence authorises the carrying out of Licensable activities

<b>Late Night Refreshment</b>	<b>Standard Hours:</b> Thu 23:00-23:30 Fri 23:00-23:30 Sat 23:00-23:30
<b>Supply of Alcohol</b>	<b>Standard Hours:</b> Mon 10:00-23:00 Tue 10:00-23:00 Wed 10:00-23:00 Thu 10:00-23:30 Fri 10:00-23:30 Sat 10:00-23:30 Sun 10:00-23:00

<b>The opening hours of the premises</b>	<b>Standard Hours:</b> Mon 10:00-23:30 Tue 10:00-23:30 Wed 10:00-23:30 Thu 10:00-00:00 Fri 10:00-00:00 Sat 10:00-00:00 Sun 10:00-23:30
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**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On and Off Premises

**Part 2 –**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Culture Lounge Limited  
Third Floor Front Office  
207-209 Regent Street  
London  
W1B 4ND

**Registered number of holder, for example company number, charity number (where applicable)**

12113859

**Name, address and telephone number of designated premises supervisor where the premises authorises the supply of alcohol**

Samuel Adewale

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Lic  
Iss

Dat

Sig

Dav  
Tea



## Annex 1 - Mandatory Conditions

### Supply of Alcohol

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
4. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. 5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.  
5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
  - A. a holographic mark or
  - B. an ultraviolet feature.
7. The responsible person shall ensure that:
  - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
    - beer or cider: 1/2 pint;
    - gin, rum, vodka or whisky: 25ml or 35ml; and
    - still wine in a glass: 125ml; and
      - a. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
      - b. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### **Minimum Drinks Pricing**

7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -  $P = D + (D \times V)$

Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(c) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(d) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol

under such a licence;

(e) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(f) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 8.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.



## **Annex 2 – Conditions consistent with the Operating Schedule**

8. The holder of the premises licence shall subscribe to and participate fully in the local pub/club/shop watch scheme.
9. Prominent, clear and legible notices must be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
10. Bottling out from the premises is prohibited between 22:00 hours and 09:00 hours
11. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall be limited to 10(Ten) persons at any one time

## **Conditions derived from Responsible Authority representations**

12. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
13. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.
14. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
  - a. all crimes reported to the venue
  - b. any complaints received
  - c. any incidents of disorder
  - d. any faults in the CCTV system
  - e. any refusal of the sale of alcohol
  - f. any visit by a relevant authority or emergency service.
15. There shall be “CCTV in Operation” signs prominently displayed.
16. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
17. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
18. There shall be no glass, drinks or open containers taken outside of the premises at any time, except for the rear garden.

19. The premises will display and maintain appropriate signage advising customers of the contact details of the Designated Premises Supervisor/Duty Manager.
20. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
21. Substantial food shall always be available whenever alcohol is being sold. The supply of alcohol shall be by waiter/waitress service only.
22. The premises shall adhere to Hackney Police Weapons and Drugs Policies and any updates thereof.
23. Any music played at the premises will be at background level allowing a face to face conversation at normal speech level.
24. Up until 22:00hrs all smokers shall be directed to use the rear garden.
25. Off sales of alcohol shall only be made to customers who have eaten in the restaurant .

**Annex 3 – Conditions attached after a hearing by the licensing authority**  
Not Applicable

Web Page

Web Page

Web Page

Web Page

Web Page

Web Page

Web Page

Web Page



Sanaria Hussain <sanaria.hussain@hackney.gov.uk>

**Fwd: LSC - 11.01.22 - Variation - Yours London, Basement and Ground Floor, 54-56 Scrutton Street, London EC2A 4PH**

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted] Forwarded message -----

From: **Amanda Nauth** <[amanda.nauth@hackney.gov.uk](mailto:amanda.nauth@hackney.gov.uk)>

Date: Tue, 11 Jan 2022 at 20:20

Subject: LSC - 11.01.22 - Variation - Yours London, Basement and Ground Floor, [54-56 Scrutton Street, London EC2A 4PH](#)

[Redacted]

Hi Suba,

I write to confirm that the Licensing Sub-Committee decided this evening to grant the application to vary the premises licence for Yours London, Basement and Ground Floor, [54-56 Scrutton Street, London EC2A 4PH](#).

You will see that I have sent an email to Mr. Newman separately to advise him of the outcome of the hearing.

The decision will be issued within 5 working days.

Thank you for your assistance this evening.

Kind regards

**Amanda Nauth**

**Licensing and Corporate Lawyer**

For and on behalf of the Director of Legal & Governance

Chief Executive's Directorate

The London Borough of Hackney

[1 Reading Lane](#)

[London E8](#) ary 2022.1GQ

Tel: 0208 356 6345

Fax: 0208 356 6174

Email: [amanda.nauth@hackney.gov.uk](mailto:amanda.nauth@hackney.gov.uk)

[REDACTED]  
[REDACTED]  
4 Scrutton Street  
London  
EC2A 4[REDACTED]

Licensing Service  
Hackney Service Centre  
1 Hillman Street  
London  
E8 1DY

Re: Application to review premises licence Yours London

Dear Licensing

I live at Flat [REDACTED] Scrutton Street which is situated [REDACTED] Yours London and I am writing to you in support of the premises in relation to the review application by Hackney's environmental health.

I have lived at this address since August 2022, approximately 8 months and from my point of view there is no nuisance (noise or otherwise) emanating from the premises. I believe the owners to be both responsible and considerate and from my perspective they are always willing to engage in dialogue with local residents and take their views into account.

I firmly believe that people who choose to live in areas such as this need to accept there may be a degree of intrusion into their lives from the businesses that surround them and certainly believe there is nothing about the way that Yours London conducts itself which does so in a way that is unreasonable or inconsiderate to those that live and work around it. I begin work as early as 7am and have not had any issues with noise or otherwise at night that have affected my schedule.

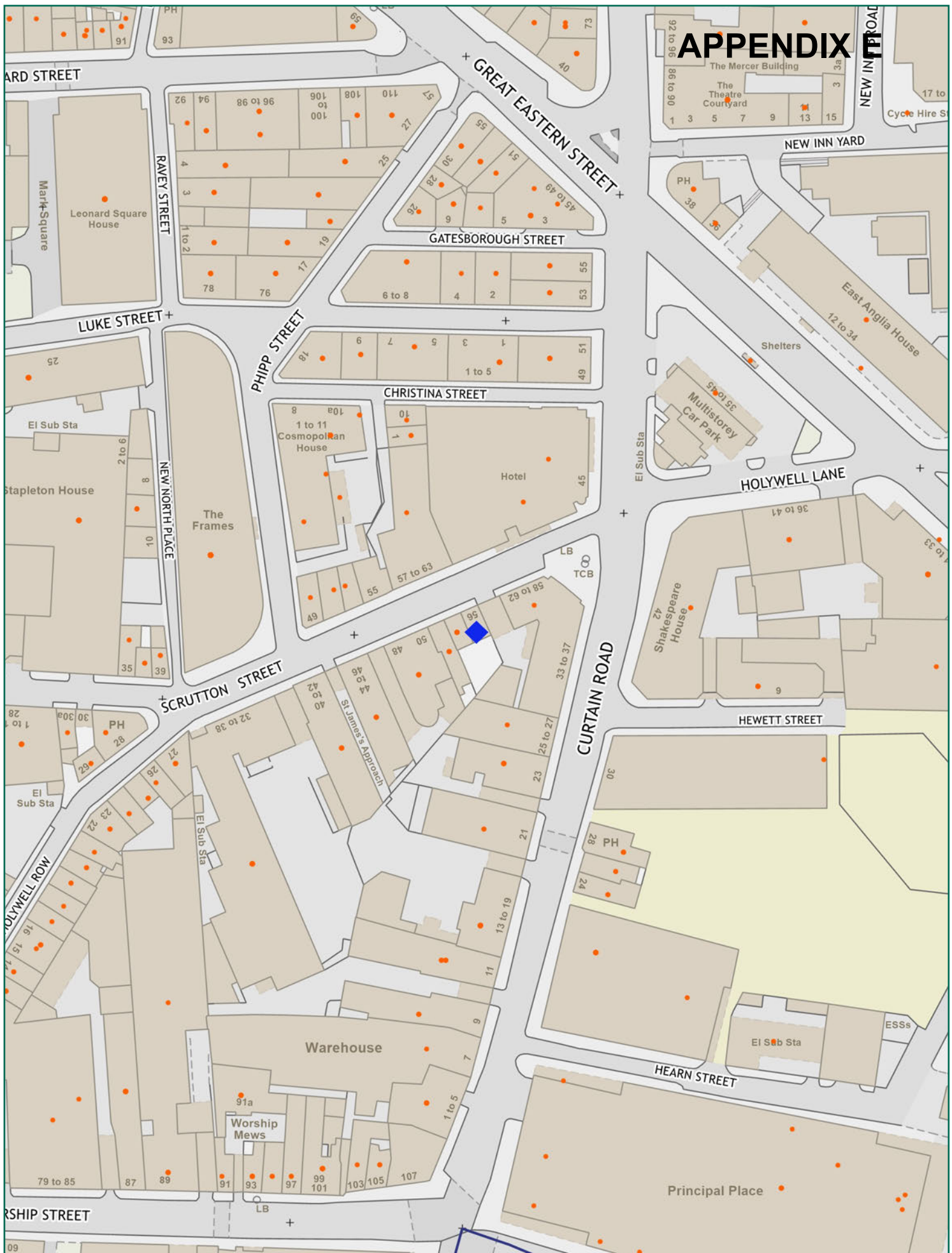
The owners are polite and hard working young men who are simply trying to run a business in a responsible way in these challenging times for the licensed trade, and I do not believe it would be right to restrict their operation beyond its current limits. If they were to apply for more hours, I may take a different view, but as a local resident I believe that what they operate to now is both fair and balanced to everyone.

Yours faithfully,

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]



# APPENDIX E



## Yours London, 54-56 Scrutton Street, EC2A 4PH



Scale: 1:1250 at A4



Ref:

Wednesday, December 22 2021

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Product by: Unspecified

email:

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